

Private Investigator Job Description

Duties and Responsibilities:

- Assist attorneys and lawyers in finding out facts about criminal and civil cases
- Undertake the investigation of suspicious insurance claims to expose stolen fund and fraudulent claims
- Undertake investigations to identify evidence of bad behavior in spouses and partners in marriage in divorce cases
- Investigate prospective investment opportunities and partners for businesses and investors
- Undertake investigations for hiring firms to discover candidates' criminal, family, and work history
- Interview witnesses, family members and acquaintances of crime suspects and victims
- Monitor and observe crime suspects or individuals when hired to do so
- Appear in court trials to present evidences and stand in as expert witness
- Prepare reports and case summary at the end of every investigation
- Assist law enforcement agents in analyzing information available on crime suspects.

Private Investigator Requirements – Skills, Knowledge, and Abilities

- Education and Professional Certification: Investigators are often required to be graduates with minimum of Bachelor's degree in criminal justice, political science, law, or in a related discipline
- Professional Certification: They are also required to be trained and certified by appropriate boards such as the ASIS International that offers Professional Certified Investigator certification and the National Association of Legal Investigators that offers the Certified Legal Investigator Certification. A strong background in any of the above disciplines and the appropriate training will expose one to the knowledge and ethics of crime investigation

- Observant and Logical: He/she must have the ability to keep a keen eye on assigned individuals or details, as well as be able to draw valid conclusions following observed traits and changes
- Conversational skills: To be able to obtain relevant information from people, a private investigator must have good conversational skills.